

Liberty QuickAccess Small Contractor Program

Submission Instructions

Application – Complete page one of the Liberty QuickAccess application for jobs up to \$300,000. Complete pages one and three for an aggregate bonded program in excess of \$300,000, up to \$600,000. All fields in the application must be completed. If there are items missing, we will not be able to underwrite the submission until we receive the missing information. If there are items that do not apply, please indicate “n/a” in the field. Please provide complete physical addresses. If the contractor has been approved in the QuickAccess program previously, please provide the account number for the contractor that was assigned by the underwriter. Producer should advise applicant that credit reports will be obtained during the underwriting process.

Additional Owners Form – Must be completed if there are more than two individual owners. Alternatively, you can fill in another copy the OWNER DATA/INDEMNITORS section on page one of the QuickAccess application.

Indemnity Agreement – Must be completed and signed by all owners and spouses prior to issuing initial bond. All future bonds will be supported by the indemnity agreement on file as long as the indemnity agreement on file is up-to-date and accurate.

Indemnity Agreement Additional Owners or Businesses Form – Must be completed if more than three individuals own the business or if the indemnity of another business is required.

Contract Documents – For private jobs or subcontracts, please provide a copy of the contract and bond forms if the contract price is greater than \$150,000.

The following types of work will not be included in the Liberty QuickAccess program: subdivision/site improvement, hazardous materials (including asbestos), multi-year contracts, service contracts, residential contracts, design, and computer software. This list is subject to change and may not be all-inclusive.

Underwriting Guidelines / Program Details

- Acceptable credit score
- Warranty 24 months or less
- Project duration 12 months or less
- Rate is \$30 per thousand
- No charge for bid bonds
- Commission is same as Liberty SuretyFirst commission for the agency
- Liquidated damages not over \$1,000 per day
- Primary geographic territory is home state and contiguous states

Contact QuickAccess@libertymutual.com with any questions.